

Draft

HONORS COUNCIL OF CALIFORNIA MINUTES

September 19, 2008

Tim Adell, Victor Valley	Alison Primoza, S.D. Mesa
Barbara Anderson, Pierce	Mark Pursley, L.A. Mission
Cynthia Barnett, Moorpark	Kathleen Sell, Riverside City
Kevin Cameron, Chaffey	Dottie Sherling, Irvine Valley
Martha De La Mora, Rio Hondo	Susanne Spangler, East L.A.
Linda Diaz, Mt. Sac	Susan Staen, Chaffey
Jane Mushinsky, MiraCosta	Brian Waddington, Citrus
Joe Holliday, El Camino	Charles Whitchurch, Golden West
John Oakes, Grossmont	Christina Yamanaka, Mt. San Jacinto
Erik Ozolins, Mt. San Jacinto	

I. **Call to Order, Welcome and Introduction:** The meeting was called to order at 11:00, by Barbara Anderson, who informed the group of her inability to continue as president because she has been promoted to dean at Pierce College. It was moved and seconded that Brian Waddington and Carolyn Kuykendall co-chair the presidency. The motion passed, and the gavel was passed to Brian Waddington.

II. **Minutes:** The minutes of the May 9 meeting were approved as corrected.

III. **Reports**

- a. **Transfer Report:** Alison advocated an organizational structure in which every member of the Transfer committee be delegated 2-3 schools to contact and arrange a transfer agreement. This would take place with one member as lead representative and another as back-up. A lunchtime meeting delegated which committee members would speak to which universities. She gave updates on progress with several universities:
 - aa. SDSU: The university is now requesting at least 9 Honors units to transfer from the community college. Students must then maintain a

3.50 GPA to stay in SDSU Honors. SDSU requests help and study abroad and will work more closely with Irvine Valley, Saddleback, Santa Ana, Orange Coast, Cerritos and Cypress.

- ab. Berkeley: The Bay Area Consortium is making progress on a transfer agreement.
 - ac. Mills: Alison is liaison for any contact with Mills and will send information on request. Chuck and Brian said they cannot find the Mills agreement on the HTCC website. That will be remedied.
 - ad. San Jose State: We need to clarify our agreement with San Jose. The current agreement seems an application to the San Jose State Honors program rather than the school as a whole. The university is a good field for Honors students, especially in engineering, with scholarships up to \$10,000. There are also great opportunities such as travel to China.
 - ae. UCSD: Has formed CC2U, an organization that is especially interested in working with HTCC. Check address with Alison.
 - af. Chapman: Carolyn Kuykendall will report next meeting. As a result of institutional restructuring, they now have no direct agreement with us, but are interested in opening a new agreement.
 - ag. Pitzer: Has said they want an agreement with us. Both Pomona and Pitzer are question marks at this point. Chuck is searching for the current representative and will send more information as available.
 - ah. UCI: Several community colleges are being pilot-tested for “improved/ enhanced” acceptance for fall ‘09. Irvine Valley is one of them, and we need the full list. Accepted students would enter as juniors, straight-transferring their first two years of community college credits. Alison said that Jim Waldron is making a new brochure outlining all that UCI has to offer the transfer student.
 - ai. Goals: Chuck is reworking the presidential transfer letter. The transfer committee plans to have a complete report on every involved university for ‘08-’09.
- b. **President’s Report:** Barbara argued that we need a division of labor for the president’s job to make sure the job doesn’t continue to be overwhelming. Brian argued that we need to stress transfer, which is at the heart of our mission. John wants to put transfer reports on the HTCC website and suggested we should get quotes from the UC’s. This has been done on the Northern California website, which has four-year institutions’ testimony how membership in a community college Honors program can help students at universities. Any representative of the organization who isn’t involved in organizing the Irvine conference should be getting agreements and quotes. We want to have at least five quotes on the HTCC homepage—which also needs a total face lift. Brian and Dottie announced that Jeanne Venditti is returning to full-time Honors work
- c. **Treasurer’s Report:** Dottie has sent a list of schools with dues paid. The current balance is \$15,685, with several checks that have come in but are not yet

on record. The organization is reminded that as long as its balance remains under \$25,000 a year, it doesn't have to file anything more than a "postcard" online submission for taxes.

- d. **Conference Report:** Chuck reported on the September 28 not-quite-a-meeting at BJ's in Irvine, where an argument was made to increase the Juan Lara award and move the Director's award to \$800. Brian said he would sit down with Dave Megill and improve the HTCC website's database and online application procedure for the conference. John reminded us that every deadline for next year's conference will be one day earlier than last year. We must make sure to get all interested students in line this semester. They may start submitting as soon as Brian gets the website working well. It was moved, seconded and passed that we have a meeting to coincide with the Northern California meeting, October 9. That meeting will take place in Irvine Valley. There was some talk about doing a teleconference with the Northern California people, but most people felt that was not the way to go. Dottie talked about Northern California choice to reduce to \$25 for dues to go to Irvine. There was a brief speech by Pierce president Bob Garver, who stressed how important Honors agreements are. Adjournment for lunch at 12:05. The transfer committee met at lunch to delegate duties for making and/or updating new transfer agreements. Dottie suggested we should make the offer of money for scholarships at the Bay Area conference earlier this year so they have a chance to make arrangements. We agreed to continue paying a stipend to the person putting together the conference brochure. Considered the idea of paying stipends to four people preparing the student committee for the conference. We are not planning to have PowerPoint, so directors must remind their students to bring printouts if they require any such visual aids.
- e. **Scholarship Committee Report:** John asked for and received volunteers for the committee: Kathleen Sell, Alison Primoza, Martha de la Mora, Kevin Cameron and Jane Mushinsky. Discussion centered around whether to raise two \$1,000 Director's awards. Joe said we should wait to do so until we know what we are doing with the Bay Area Consortium. We offered them \$2500 last year, and Dottie says we should budget that amount again this coming year. Alison wanted \$1,000 for the Director's award and \$750 for the Juan Lara award. John moved that we keep all awards but the Directors the same as last year and make the Director's \$1,000. The motion was seconded and passed, and the awarded was named after the Megill brothers. Chuck moved that we make the award for outstanding abstract \$500. It was seconded and passed, with Joe's caveat that we still need to be concerned about the financial cost of our moves. We were fortunate last year, as El Camino took over the printing costs for the conference; we will not always be fortunate. Joe said that the best way to include new colleges in the conference is to provide two posts to local, non-participating colleges. Another suggestion was "adopt a college," in which we carpool with new schools going to the conference. Joe suggested we put pressure on Honors program coordinators to nominate one student for the excellence in scholarship award. Susanne and Joe did so through requiring their Honors faculty to forward

candidates. Juan Lara will defray the costs of requisition through UCI. Dottie asked if, to encourage the attendance of high school students, we should waive their admission fee to the conference. Chuck suggested letting them in for \$10. The discussion was tabled for next meeting. The February 6 meeting will probably be at Mt. SAC.

- f. **Building Bridges Report:** The journal of abstracts is coming out more slowly than hoped, but it is coming.

IV. New Business:

The organization discussed how to restructure the cabinet responsibilities to make every aspect of our work more efficient and put less onus on the president. Joe laid out two options: 1) Keep it the way it's been, in which the president runs everything except what can be "shunted" off to the vice-president and 2) Have the VP oversee preparations for the conference and the president interfacing with the universities on matters such as transfer. This would make the president the public face of the organization rather than the conference organizer. Joe said option two is the way every other organization like ours in the nation does it. Barbara wanted the president in charge of the conference so the VP can acclimate to the job and train for the conference organization next year. Martha was concerned about option 2, as the duties might fall as too heavy a weight on the VP, and John thought thrusting the VP directly into the conference planning might be too abrupt as a learning curve. Chuck wanted the VP in charge of the conference and answerable to the president; the president should be "hobnobbing with the bigwigs." Joe suggested an organization of three VP's, one for each major aspect of the conference. Dottie wondered if a person could be in charge of the conference without necessarily having to be president first. It should be enough that the person was deeply involved in at least the previous year's planning and preparation. After more discussion it was moved, seconded and passed that we organize as follows: **Treasurer (Dottie)** for requisitions and dues; **Presentation Coordinator** to coordinate with directors and keep everything in order for students and faculty; **Program Coordinator (Eric, Joe)** to interface between the website, the professional secretary and all elements necessary to bring out the conference program; **UCI Coordinator (Chuck)** to make sure the room assignments and equipment are in order; and **Scholarship Coordinator (John)** to make sure everything operates smoothly with the distribution of scholarships. Arianne from Saddleback has agreed to coordinate volunteers for the conference. Martha said that it would be a good idea for us to have t-shirts, as at most conferences. It would be good post-publicity. Dottie is going to the California State Leadership Forum at CSULB. Community colleges still need two more representatives. We should call Dottie for information on what is needed for Honors transfers, what's happening at the conference and how CSULB can make similar improvements.

V. For the Good of the Order: No discussion

VI. Adjournment: The meeting adjourned at 2:00.