

APPROVED

HONORS TRANSFER COUNCIL OF CALIFORNIA
MINUTES

September 14, 2007
El Camino College

Fazal Aasi, Compton Center
Tim Adell, Victor Valley
Barbara Anderson, Los Angeles Pierce
Ana Escandon, Los Angeles Harbor
Mary Fonseca, Santa Monica
Andrea Frederic, West Los Angeles
Rebecca Green, Rio Hondo
Joe Holliday, El Camino
Wendell Ickford, Los Angeles City
Tim Juntilla, Cerritos
Melanie Nabahani, Cypress

John Oakes, Grossmont
Alison Primoza, San Diego Mesa
Alannah Rosenberg, Saddleback
Kathleen Sell, Riverside
Dottie Sherling, Irvine Valley
Christopher Sleeper, Mt. San Jacinto
Susanne Spangler, East Los Angeles
Eyob Wallano, Compton Center
Laura Wheeler, Long Beach
Chuck Whitchurch, Golden West

Introductions and welcome comments were made by Dr. Gloria Miranda, Dean, Behavioral and Social Science; Dr. Regina Smith, Director, Counseling and Student Services; Dr. Jean Shankweiler, Professor of Chemistry and former HTCC President; and Griselda Castro, Co-Coordinator, Puente Project.

- I. **Call to Order:** The meeting was called to order at 11:00 a.m. Saddleback College agreed to host the October meeting. New member/new director meetings will continue this year one hour prior to the regular meeting. Kathleen Sell suggested that those who plan to attend e-mail questions and concerns in advance to make the meetings more productive.

II. Reports

a. Transfer – Alison Primoza

- i. The transfer grid is not fully updated as agreements are still being checked. Christopher Sleeper and Tim Adell volunteered to assist in the effort and Joe will review of the names of those who had previously volunteered.
- ii. New Agreements: The Mills College agreement was finalized in March 2006 and includes a scholarship. Alison noted that Mills also has a great Nursing Transfer Program and will send out the information about this. Undergraduate is for women only; graduate is co-ed.

- iii. Berkeley: Alison sent a proposal to the Director of Admissions, Susan Wilford (this is the proposal that was distributed to HTCC members last spring); Berkeley has not yet responded, but Alison will follow up.
- iv. Work has also continued on refurbishing the San Diego State agreement now that it has a well defined honors program. It will be finalized soon requiring a 3.5 gpa and guaranteeing admission. In addition it will offer priority registration and an honor-to-honors agreement. SDSU is willing to extend this agreement to all HTCC schools once it has been finalized within Alison's district.

b. President's Report

- i. Website: It takes about a month or so after the start of the academic year to update the site. This is currently in progress. As we get closer to conference time, encourage honors faculty and students to utilize the site.
- ii. Joe indicated that he intends to rely on committees this year in order to streamline the work at the HTCC meetings. He also wants to add a discussion on a topic of interest for all of us at the end of the meetings. Please e-mail him any suggestions for topical issues.

c. Treasurer's Report

- i. Dottie distributed the most current roster and report on those dues paid and those still outstanding. She requested that each attendee check the information to be sure it is accurate.
- ii. The current balance is just over \$13,000. All dues need to be paid so that conference costs will be covered.
- iii. Dottie announced Jeanne Venditti's illness and indicated that she is going to need someone to step in as treasurer.

III. Conference

- a. Handouts were distributed and Joe provided some background on the conference for the new attendees along with the task timeline.
- b. Joe offered some suggestions for encouraging broader participation on each campus - asking faculty to identify at least one student; approaching the Foundation for stipends for faculty mentors, etc. He encouraged new members/directors especially to contact him for further ideas. Susanne indicated that she has listed papers that have been presented by students over time to encourage participation.

- c. Some discussion ensued over criteria - work submitted could be done in spring or fall of 2007; papers could be done in either an honors or non-honors course. The general consensus was that we would not try to erect barriers to participation.
- d. Discussion continuing regarding whether or not a student who has already transferred should be able to obtain HTCC scholarship monies. The matter was referred to the Scholarship Committee for discussion and development of a recommendation.
- e. Website: The application will be submitted online with drop-down menus for many items. Dave Megill will explain the details soon.

IV. More Reports

- a. **Issues Forum** – Barbara Anderson
 - i. The potential topic for the forum is Public Health Care – the positive and negative impact on quality of care and/or on the economy/business.
 - ii. Discussion followed on how to encourage students to get involved. Barbara indicated that she would be happy to talk with potential participants personally and would mentor them as they develop their presentations.
- b. **Scholarship Committee** – John Oakes
 - i. John is scheduled to report on October 12th, but did give a brief overview.
 - ii. A question arose over whether a participant on the scholarship committee had to be an HTCC member. It was decided that a non-member could be on the committee provided he/she attends at least one HTCC meeting and meets with the chair of the committee.
- c. **Poster**
 - i. Alison displayed the poster, which everyone extolled. She will be bring 300 (5 per campus) to the next meeting.
 - ii. The “Save the Date” flyer will be online so that we can all modify it for our own campuses.
 - iii. Some discussion followed of making smaller versions, postcard size, of the poster with additional information on the back, to hand out to honors faculty and interested students. A motion was made to authorize a budget allocation for the postcards. M/S/A (Sell/Anderson)
 - iv. Director’s Scholarship – It was suggested that the Conference Committee make a recommendation regarding the naming of the director to be honored at this year’s conference.
- d. **Other Conference Issues**

- i. It was suggested that photographic examples of posters be placed on the website.
- ii. February 15th is the early registration cut-off date for the \$25 fee. Clarification was made that the higher fee of \$50 will also be charged for HTCC schools who have not yet paid dues by the 15th.

V. Old Business

- a. The October meeting will be held at Saddleback College
- b. Chuck Whitchurch discussed the *Building Bridges* anthology and announced that Juan Lara is retiring. He recommended that HTCC send a card and gift in recognition of all that he has done for HTCC and our students. The anthology is complete and just has to go to print. Chuck passed around the draft and emphasized the importance of the directors and mentors checking the students' work.
- c. A motion was made to present Juan Lara with a \$250 gift. M/S/A (Whitchurch/Sell) Another motion was made that a scholarship be awarded in Juan Lara's name. The matter was referred to the Conference Committee and the motion withdrawn.

VI. New Business

- a. Joe received a letter from Eva Mo regarding requests for information for the archives from each campus
- b. A quick poll was conducted on the types of honors courses each campus offers. Most courses were in the social science and humanities disciplines.

The meeting was adjourned at 2:00 p.m. **Next meeting at 11:00 a.m. at Saddleback College.**