

Draft

HONORS COUNCIL OF CALIFORNIA MINUTES

October 10, 2008

Tim Adell, Victor Valley	Alison Primoza, San Diego Mesa
Carol Barnes, Orange Coast	Kathleen Sell, Riverside
Linda Diaz, Mt. SAC	Dottie Sherling, Irvine Valley
Rebecca Green, Rio Hondo	Kathryn Sonne, Cypress
Joe Holliday, El Camino	Susanne Spangler, East LA
Tim Juntilla, Cerritos	Susan Starr, Chaffey
Ann Mande, Fullerton	Deborah Thompsett-Makin, Norco
Gwenyth Mapes, Grossmont	Tiffany Tran, Irvine Valley
Miki Mikulajczak, Saddleback	Brian Waddington, Citrus
Erik Ozolins, Mt. San Jacinto	Jim Waldron, UC Irvine
Lynn Polasek, LA Valley	Chuck Whitchurch, Golden West
Alannah Rosenberg, Saddleback	

- I **Call to Order, Welcome and Introduction:** The meeting was called to order at 11:05 with a welcome from the Vice President of Irvine Valley College. Brian Waddington then welcomed new members and announced that the posters and flyers for the UCI conference were available at the end of the meeting. He suggested passing them out earlier for those who had to leave the meeting early.

- II. **Minutes:** The minutes of the September 19 meeting were approved, with mighty clamor, as corrected.

- III. **Reports:**
 - a. **Transfer Report:** Alison has worked halfway through the alphabet of universities, uncovering and contacting the appropriate people. She's putting out an overview of our status with these institutions. We are updating transfer agreement information on the HTCC website and will soon have current information on each transfer agreement. She suggested we have capsules of each agreement. We have a long and short agreements with Pomona (Claremont), which Alison mailed the previous night. There is new Claremont University information in this document. The CS Fullerton agreement has been "rescued from the fog of history" by Carolyn K., and the Bay Area Consortium representatives are making progress on an agreement with Berkeley. Sami Kudzi has an agreement with UC San Francisco. Barbara has information on CS Monterey Bay, East Bay, Cal Lutheran, UC Merced, and UC La Verne. Some people have slipped off the mailing list and told to contact Joe and Dottie. It was agreed that we owe a debt of gratitude to the two students who did the artwork for the conference posters. Kathleen asked for a JPG of the oil painting, which is 750 mb. The student has made two, and we will get the postcards. Each school representative there was

presented with up to 6 posters, Linda will mail 2 to those who were not. Jim Waldron let us know the events and breakfast for the conference will be covered, as last year, at an estimated cost of \$9,000.

11:45 Lunch

- b. **Presidents' Report:** Brian wanted to update on the Northern California meeting. We'll try to send a couple people to their meeting next month, and they want us to send 4 UCI conference posters. Alison put forward an idea to meet with Jennifer Saito and the Northern California people at the UCLA TAP meeting in November. She has been getting a "serious cold shoulder" about a meeting place on campus and was told we had to rent. Brian talked about renting a van to take up to 9 people to the TAP. Alison said we need to meet up north more often, not always requiring our Northern colleagues to come south. It's important to maintain the HTCC as a unified organization rather than two semi-dependent entities. Alison is in contact with the North, and she will get an affirmation on a meeting at TAP. Brian reminded all who were going to the national conference in San Antonio to get to the transfer track by October 24. Students can make a tag agreement. He stressed that UCI is working hard to make matters convenient for us.
- c. **Treasurer's Report:** We have deposited 18 checks and will mail invoices to anyone who needs one.
- d. **Conference Report:** Alison needs information to run "Going Green While in the Red." Joe suggested the Issues forum is best organized by a single person. Barbara should organize. Kathleen will be e-mail coordinator. The problem will be signing up students for the forum. Barbara said she's doing it. Alannah suggested we have issues booklet out for students long before the forum and set it up to be collected nationally, as most conferences do. Brian has 2 students currently interested in speaking. There will be more information on the website as we get closer to the conference. UCI Coordinator Chuck is still in the process of meeting with UCI.

Jim said the conference will be in the same venues as last year. Brian will meet with Dave Megill to update "pretty technical" changes in the website. Brian suggested we would want two split presentations: oral and poster. Joe wanted a one-paragraph introduction for each presentation. Brian wanted to eliminate any language that encourages students to bring special equipment. Three rooms are PowerPoint-capable, and Joe said the only presentations that could really benefit from PowerPoint are those presenting graphic art—which can be done just as well by transparencies. Susanne suggested that presentations needing PowerPoint can be given in the same room. Jim told us every room is a Smart Room, but using the capabilities is expensive and thus turned off except at need.

Dottie brought up a problem with the application page on the website. "College" on the drop-down menu has meant that too often students have

selected “College” rather than their specific schools, leading to existential crises and potential inaccurate booking. Alison wanted to get rid of “Other.” Chuck suggested we could save time if all our member colleges were collected on the menu and we standardized the full names of our colleges both the website and the drop-down application menu. Dottie contended the “Other” category is useful for attending parents, administrators and other non-presenters. Brian noted that all these problems could easily be fixed. Joe suggested that one school representative should register *all* attendees, to avoid confusion. “Registration Form” will be replaced by “Oral Presentation.” Three registration categories were approved: 1) Oral Presenter, 2) Poster Presenter, and 3) Attendee. We had agreed on these terms last year, but Dave needed confirmation to go ahead on the website. Alison wanted the conference to take a larger place on the website. We agreed that committee chairs did not have to vote on every issue and that Brian and Dave would have final word on aesthetic changes.

We discussed whether presenting students should be required to have a faculty mentor. Gwenyth said students don’t always *have* a mentor at the point when they are doing the main body of the work, though they ought to by the time of the conference.

Brian asked if we’d had any problems with the “Type of Presentation” section on the website. Not many people had selected science topics and given advance notice of special equipment needs. Erik said we should contact these students before the conference not at it. Susan said that only overhead projection was available and students should know that up-front.

Joe said this is the time to start urging coordinators to identify and encourage those students who would make good presentations. Kathleen asked when would be the best target date for nominating outstanding scholars, and Joe said Christmas. Dottie wanted to update website with notification of those who are no longer directors of their programs. We also decided to keep the conference parts of the website easier to keep up by using rough dates such as mid-month and eliminating specific year references. The goal set for updating the website was 3 weeks.

Dottie stressed that students should agree to come if their proposals are accepted. She also needed four volunteers, and Brian said we had one. Alannah will raid Saddleback and IVC for four. Joe suggested we should start lining up funding from our campuses in December and moving the students into final preparations in January.

Communications/ Programs were merged. Joe, Kathleen and Erik will work together on this.

- e. **Scholarship Committee Report:** Gwenyth needed a seventh volunteer for the committee, and Susan Starr volunteered. John Oakes is on sabbatical but will try to get to the December meeting.
- f. **Building Bridges Report, New Business and For the Good of the Order:** Tabled for conference discussion. The meeting adjourned at 2:00.