

APPROVED

HONORS TRANSFER COUNCIL OF CALIFORNIA
MINUTES

May 4, 2007
MiraCosta College

Barbara Anderson, Los Angeles Pierce
Linda Diaz, Mt. San Antonio
Teresa Garcia, Santa Monica
Rebecca Green, Rio Hondo
Ellen Goldin, MiraCosta
Bruce Hanson, Fullerton
Joe Holliday, El Camino
Mary Jennings-Smith, MiraCosta
Dave Megill, MiraCosta
Don Megill, MiraCosta

Miki Mikolajczak, Saddleback
John Oakes, Grossmont
Alison Primoza, San Diego Mesa
Kathleen Sell, Riverside
Dottie Sherling, Irvine Valley
Christopher Sleeper, Mt. San Jacinto
Susan Starr, Chaffey
Jeanne Venditti, Irvine Valley
Brian Waddington, Citrus
ChuckWhitchurch, Golden West

- I. **Call to Order:** The meeting was called to order at 11:13 a.m. by President, Alison Primoza and introductions were made.
- II. **Welcome:** Dave Megill welcomed the members to MiraCosta. A sincere debt of gratitude as extended to Dave by HTCC for hosting this meeting as well as creating the Conference database.
- III. **Minutes:** The minutes of the meeting of March 2, 2007 at Los Angeles Pierce College were approved as presented. M/S/A (Sell/Green)
- IV. **Reports**
 - a. **Archivist Report:** Chuck spoke on behalf of Eva Mo stating that she will be requesting honors materials from the member colleges throughout the year.
 - b. **Treasurer's Report:** More members have submitted dues for 2007 accounting for 44 paying members of HTCC. Letters may be written to those who need to pay especially with the lure of the pending agreements. Approximately \$4,000 was disbursed in scholarships this year. With higher expenses with Building Bridges, Dottie suggested that closer scrutiny be paid to the dollar amount of future scholarships.

- c. **Transfer Report**: Alison praised Keleigh Biehlanphear for taking on the daunting task of coordinating HTCC transfer agreements. Alison suggested that the past president accept the responsibility of creating and maintaining these agreements. New agreements have been signed with Loyola Marymount, Cal Poly Pomona, Mills College and San Jose State. A contract with UC Berkeley is in progress with the proposed requirements of 15 units of honors courses and a minimum of a 3.25 gpa. Alison distributed a prototype of the agreement and asked for suggestions as to a title for the agreement. Barbara Anderson has contacted Cal Lutheran regarding a transfer agreement which could include a \$10,000 scholarship for an honors student with an accompanying letter. An agreement with CSU Northridge is also a future possibility. Chuck Whitchurch is working with Pomona College; Linda Diaz is contacting Occidental College; and Kathleen Sell is negotiating an update with UC Riverside since the HART agreement is no longer honored. Alison and Mary Jennings Smith are working with Mae Brown of UC San Diego.
- d. **Presidential Report**: Hearty thanks were bestowed on Alison for her tremendous work during her term. She has been instrumental in working with Berkeley and has lead HTCC through a very successful year for members colleges and students.
- e. **New Member Committee Report**: Christopher Sleeper is seeking to create a visual library on CD to include honors materials from each college along with pictures from the Conference. Kathleen Sell has been asked by her campus to create a program review for the honors program and asked for input from fellow HTCC members.

V. **The Building Bridges Anthology**: Chuck Whitchurch emphatically emphasized the need for directors to hold mentors accountable for checking their student's citations. He also encourages analytical or interpretive writing with methodology being of foremost consideration. Chuck currently has 25 abstracts which is a decline from last year's 38.

VI. **Election**

Voting was conducted with the following results:

President-Elect: Barbara Anderson

Discussion ensued regarding the possibility of a co-president for '08-'09.

Secretary: Linda Diaz

Treasurer: Dorothy Sherling and Jeanne Venditti

Vice President, Transfer Affairs: Alison Primoza

Webmaster: Brian Waddington, with mentoring from Dave Megill

Scholarship Chair: John Oakes

New Member Committee Chair: Kathleen Sell

Editor: No one member was elected at this time. Possible candidates and alternative means of coordinating this daunting task will be discussed at future meetings.

Dottie Sherling suggested that one more officer position be created to serve as Conference chair thereby unlinking the responsibilities from the presidency. Discussion regarding this issue will be continued at a future meeting as will the suggestion that HTCC pay for clerical help for the Conference as well as the possibility of a stipend for the Conference chair.

VII. HTCC/UCI Conference

a. How'd it go?

Suggestions for next year's Conference include:

- A clear definition of "Friends and Family" with faculty members paying for attending
- Creation of a drop down menu with the names of the member schools
- Reorganization of the submission process on the database for scholarships as the directors appeared to have been taken out of the loop
- Clarification and appropriate signage indicating separate tables for registration and for volunteers
- Consideration of the need for entertainment at the committee's discretion

Praise for the following:

- Students participating in the Issues Forum were excellent and very well prepared
- Students receiving awards were encouraged to say a bit about themselves
- Schedule went quite smoothly with positive feedback from participants
- Quality of the presentations was impressive

b. Date for 2008 Conference

Joe Holliday requested that members e-mail dates for spring breaks to allow for better planning

VIII. Meetings Calendar for 2007/2008

Conference planning took place during the summer with another meeting planned for February 1st. The calendar will be reorganized as UCI wishes to have HTCC meet on campus in February. Further dates and changes of locations will be announced through e-mail.

IX. Old Business: Tabled

X. New Business

A presentation was made to Alison in appreciation of her dedication and tireless efforts to strengthen and build the goals of HTCC.

With Dr. Juan Lara's departure from the UCI campus, Dr. Sharon Salinger has assumed his duties. Discussion centered on maintaining a strong relationship with Irvine with and encouraging students to take advantage of their excellent programs and research opportunities. Barbara Anderson reiterated the ever present invitation from UCI regarding inviting high school students to the Conference.

Adjournment: The meeting as adjourned at 2:10 p.m.

NEXT MEETING AT EL CAMINO COLLEGE, SEPTEMBER 14, 2007