

Draft

HTCC Minutes—March 20, 2009

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Joe Holliday, El Camino
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Lynn Polasek, Los Angeles Valley
Alison Primoza, San Diego Mesa
Paul Savoie, Long Beach
Kathleen Sell, Riverside
Dottie Sherling, Irvine Valley
Susanne Spangler, East Los Angeles
Jeanne Venditti, Irvine Valley
Brian Waddington, Citrus
Chuck Whitchurch, Golden West

I. **Call to Order and Greetings:** Carolyn called the meeting to order at 10:45, and there were greetings from Chapman representatives Marcella Martinez and Shannon Crogan. Chapman is going to be a tougher transfer in film and performing arts. They stressed that we should remind our students to be IGETSE-certified in preparation for transferring and make sure they get their G.E. work done so they do not have to fall under Chapman's G.E. requirements. It's better to transfer into their competitive film program after first year, as it is a four-year program.

II. **Minutes:** The minutes of the February 6 meeting were approved as corrected.

III. Reports:

- a. **Transfer Report:** Alison said SDSU is "signed, sealed and delivered." Carolyn and Alison hand-delivered the agreement at the Spokane conference; however, because of computer problems, some students are being accepted into the Honors program but not the school. SDSU is aware of the problem and fixing it. UC Irvine agreement is done. Carolyn will continue to pursue an agreement with Cal Poly SLO.
- b. **Treasurer's Report:** We have yet to pay for the conference programs, and in the future, the organization's communication about programs must be better. We did not have enough at the conference because we did not know in advance how many people would be attending. That will have to be clear for future conferences. Joe estimated the program cost will be about \$1,000. We gave out about \$10,000 at the conference; \$1,000 of that came from an understanding that we were not giving out enough scholarships. The organization is still owed \$2,300 from schools that have not paid their registration fees for the conference.

We discussed increasing the sizes of the scholarships. Chuck suggested we should give the scholarship committee more discretion to increase award sizes and numbers. There might have been 2-3 more we would have given out if there had been the opportunity. Dottie suggested we could set up a maximum total amount of total outlay for awards. Kathleen said, "Give the scholarship

committee a budget.” Dana wondered, “Is it possible to have several levels of awards?” The concern was giving out as much as we can in scholarships while still enforcing quality work. Carolyn noted that we used to have thirty awards, but last year we had eighteen. Dottie made a motion that the scholarship committee be given discretion on sizes and numbers of awards and the budget remain the same as it is. Alison wants to have two \$300 scholarships rather than one—or have one \$600 award: “That’s two textbooks rather than one.” Dottie retracted her motion, and Alison moved that the committee be given latitude to determine the number of scholarships but not the amount (which will be determined by the organization in full session). The motion was seconded and passed.

Dottie argued that a new system needed to be established for payment of registration fees. In some cases, we paid for people who cancelled; in others, people came unpaid and unprepared and were angry that materials weren’t immediately ready for them. One unnamed director of a program abused Jeanne profanely. The body went on record as being dismayed by the rudeness expressed to Jeanne. To avoid such ugliness in the future, Jeanne is preparing a manual for the next treasurer. The hope is that directors will have their registration blocks done and paid early, leaving any remaining funds for the general scholarship fund. Directors should print out their registration forms and take them to Fiscal Services well in advance of the conference.

Adjournment for lunch—11:57

The meeting reconvened at 12:15. There was general agreement that we have to be honorable about our obligations to pay registration fees. Dottie suggested we set up a fund for needy students and colleges. Valerie added that we should cc deans and vice presidents this information as well.

- c. **Presidents’ Report:** Brian gave an overview of the conference, suggesting we should shut down the website registration earlier and notify UCI earlier. We also need to set an earlier deadline for the program, as the rapid turnover of preparation left some mentors out of the list. Next year we need more people to herd attendees efficiently into morning plenary session. Jim Waldron of UCI has recently said the conference has grown enough that we might need a venue on campus next year. We have to keep the same date next year, but we want to ask Jim if we can get the second week in March so that more schools are well into their semesters when the conference happens.

Brian reminded us of the Bay Honors Consortium conference in Stanford on April 17 and the Western Regional conference in Jackson Hole. Carolyn said we need to send more students to Western Regionals. One of our students was published in *Scribendi*, the contest publication of Western Regionals.

- IV. **New Business and For the Good of the Order:** Tabled. Adjournment at 12:58.