

APPROVED
HONORS TRANSFER COUNCIL OF CALIFORNIA
MINUTES

February 2, 2008
University of California, Irvine

Tim Adell, Victor Valley	Alison Primoza, San Diego Mesa
Barbara Anderson, Los Angeles Pierce	Alannah Rosenberg, Saddleback
Marvelina Barcelo, Cerritos	Kathleen Sell, Riverside
Cynthia Barnett, Moorpark	Dottie Sherling, Irvine Valley
Linda Diaz, Mt. San Antonio	Christopher Sleeper, Mt. San Jacinto
Joe Holliday, El Camino	Susanne Spangler, East Los Angeles
Carolyn Inmon, Mt. San Antonio	Susan Starr, Chaffey
Tim Juntilla, Cerritos	Brian Waddington, Citrus
Shakeh, Mehrabian, Irvine Valley	Jim Waldron, UC Irvine
Eva Mo, Modesto	Chuck Whitchurch, Golden West
John Oakes, Grossmont	

- I. **Call to Order:** The meeting was called to order by President Joe Holliday at 10:10 a.m. Happy birthday wishes were extended to John Oakes. Jim Waldron was thanked profusely for his always welcomed hospitality and work on behalf of HTCC.
- II. **Minutes:** The minutes of the October 12, 2007 meeting at Saddleback were approved as submitted. M/S/A
- III. **Reports**
 - a. **President's Report:** Joe is working on the program for the HTCC Conference and offered compliments to the conference committee for working so diligently on the required tasks. He noted that the next meeting on March 21st will return to the regular start time of 11:00 a.m. with the new members being able to have questions answered from 10:00 a.m. to the meeting's beginning.
 - b. **Transfer Report:** Alison described for the members the new agreement with San Diego State. The agreement is online and includes preferred registration. It is an honors-to-honors contract requiring nine honors units at a minimum and the completion of twelve units at the university.
 - c. **Treasurer's Report:** Dottie introduced her new assistant Shakeh Merabian and provided an update on the health of Jeanne Venditti. The balance in the budget rests at approximately \$15,000 which includes conference payments to date.

- d. **New Member Report:** Kathleen Sell and Christopher Sleeper are gathering materials which can be accessed by new members to garner ideas and build their respective honors programs.
- e. **Archivist Report:** Eva Mo needs the members to transmit materials to her in digital form. She will send out e-mail requests for such things as syllabi and brochures, course outline addendum and SLO submittals. Kathleen, Susanne, Susan, and Alannah indicated that they had SLO documents in place to submit to the archives and bring to the next meeting.
- f. **Bay Area Consortium Report:** Eva can be contacted at moe@mjc.edu regarding information about the upcoming BAC Conference to be held April 18th at Stanford University. She reported that 150 individuals have registered with the maximum capacity set at 250. A special feature of the conference will be a tour of Stanford and workshops at the end of the day for students who wish to apply to private institutions.

IV. **HTCC Conference**

- a. **Program/Presentations:** Joe indicated that the program will be going to print on Monday, February 11th. He circulated a proof and asked members to examine it for typos and any omissions. There are approximate 120 presenters and 14 poster submissions. Joe has directly contacted each of them to confirm expectations and details of the conference. Those presenters utilizing PowerPoint will be the 1st in the session to avoid technical difficulties which can occur during a transition. In addition, only two presenters will be scheduled in any session that precedes lunch. Other details discussed included: 1) overhead projectors will be provided in every room; 2) a 24 font at minimum is needed to allow the slides to be visible to all; 3) despite PowerPoint presentations prepared, it is best to bring overheads as back-ups; 4) practicing a presentation at least five times with notes and another five without notes was suggested; 5) poster presenters have been referred to the online link illustrating poster content and expectations.
- b. **Registration:** Dottie noted that all directors, mentors, faculty and, of course, attendees should register. Immediate family members need not register, but will need to pay for lunch. Special name tags will be created to allow the cafeteria staff to designate those who need to purchase lunches. She highlighted the importance of communicating to attendees that the fee for parking is \$7.00. Volunteers do not need to pay the registration fee. After Friday, the fee rises to \$50.00. To examine attendees and presenters, members can go to

<http://67.117.214.227/htcc/conference>. Be sure to send checks and purchase orders for all attendees to Dottie.

- c. **Registration Table**: The badges and the conference packets will be organized by school and will be staffed by Kathleen Sell and other volunteers.
- d. **Issues Forum**: Barbara reported that five students have expressed interest in participating in the Forum. Students will enter through the back door of the room to avoid interruptions from latecomers and some rows will be roped off to encourage students to sit toward the front.
- e. **Scholarships**: Thirty-one abstracts have been submitted and reviewed by Chuck, Susan and Brian. The Director's Award will be honoring Jean Shankweiler. Possibly twenty Exceptional Achievement Awards will be given depending on the funds available. The Juan Lara Award will be presented to the most exceptional student whose life has significantly changed – the “diamond” - and could be in the amount of \$500.00. Awards will be bestowed by UC Irvine to those who submitted superior abstracts and have stated their intent to enroll at Irvine.
- f. **Student Volunteers**: Alannah will be coordinating the facilitators who have volunteered from Irvine Valley and Saddleback and any other colleges. Linda will provide the “one minute” signs to guide the presenters in their speeches.
- g. **Building Bridges**: Tim Adell, having been passed the torch from Chuck, will be the editor of the anthology. He stressed to importance of citing references and plans to explain the process to the students at the conference.

V. **UC Irvine**

- a. Jim Waldron introduced Raschel Greenberg from the School of Humanities at UCI. She reminisced that it had been ten years since she had begun the relationship between HTCC and UCI before passing it on to Jim seven years ago. Raschel also discussed how varied the occupations are of students who graduate from Humanities as the subjects and skills learned apply to so many areas of employment. She stressed that students who are interested in Humanities at UCI speak to her directly before application as she can assist them in applying for scholarships. She reminded the members that two years of language are required for graduation from this discipline. Raschel reiterated her support of honors students and noted that she is responsible for an internship program in Humanities which provides some oft needed remuneration for the students. The program has been extremely successful in garnered

employment for Humanities graduates. It is the only paid internship program on campus.

- b. Stephanie Reyes-Tuccio, the new Director of the Center for Educational Partnerships, welcomed the members and indicated that she too had been a community college student and had taught in the community college system. She distributed a folder which included a synopsis of the partnership building with the K-12 contingent in order to increase student academic achievement. She also addressed the success and transfer rates of students at UCI and that the primary focus is to create research opportunities for the CCC transfers.
- c. Marguerite Bonous-Hammarth, Director of Admissions and Relations with Schools, added her welcome. She too discussed research opportunities which have been broadened to reach across all majors as well as the success of transfer students at Irvine.

VI. **Adjournment**: The meeting was adjourned at 1:00 p.m.

Next meeting at Riverside City College on February 21st at 11:00 a.m. with New Members assistance provided at 10:00 a.m.