

## Draft

Tim Adell, Victor Valley  
Denise Cabanel-Bleuer, Orange Coast  
Collette Chattopadyay, Saddleback  
Linda Diaz, Mt. San Antonio  
Rebecca Green, Rio Hondo  
Rebecca Hatch, Mt. San Antonio  
Carolyn Kuykendall, Mt. San Antonio  
Carmen Navarro, Chaffey  
John, Oakes, Grossmont  
Erik Ozolins, Mt. San Jacinto

Alison Primoza, San Diego Mesa  
Alannah Rosenberg, Saddleback  
Kay Ryals, Irvine Valley  
Kathleen Sell, Riverside  
Christopher Sleeper, MiraCosta  
Susan Spangler, East Los Angeles  
Jeanne Venditti, Irvine Valley  
Brian Waddington, Citrus  
Christina Yamanaka, Mt. San Jacinto

**I. Call to Order:** Brian called the meeting to order at 11:15, and Kay welcomed the group to Irvine Valley College.

**II. Minutes:** The minutes of the December 4, 2009 meeting were approved as amended.

### **III. Reports:**

**Treasurer's Report:** Around \$19,000 in the account, and plenty of dues are still, well, due. Collection is the main problem. Jeanne and Kay brought up the issue of getting a credit/debit card for the HTCC account with Bank of America. Erik wondered if there would be a problem getting one as a non-profit organization, and Alison said that should not be an issue if the organization is not making more than \$20,000 a year. The central problem seems to be that we are dealing with Bank of America. Alison stressed that directors must push their schools to get the PO's for the conference Jeanne more quickly. Brian summarized the problem with three points: 1) Some schools are behind in their dues, 2) Others are regularly not paying on time and 3) We must remind these schools that if they do not get back on track their students may not be eligible for the conference. Alison revisited the idea of an HTCC presidential letter asking for contributions. Kay suggested an insert for the conference program.

**Transfer Report:** Alison has heard "nada" from the committee members. Carolyn said that we should have more news on a potential agreement with **Columbia** soon. They only give two \$10,000 scholarships to those who apply for transfer. Denise said that **Harvard** has \$80,000 less for scholarships, and they do not accept transfers. **NYU**—there is a bit more transfer interest on our end than theirs. **Azusa Pacific** is interested in an agreement with Citrus but not as much in the HTCC as a whole.

**President's Report:** Brian thanked Alison for standing in for him at the December meeting. UCLA has indicated that most students heard about the TAP conference from their honors directors. He asked for concerns that should be brought to the president's attention. Alison suggested a presidential letter of appreciation to UCI, and Brian said to send him a template.

**Conference Report:** We have had a flood of applications to present at the conference, but, with adjustments, there was still room to accommodate the wait-list. We have stretched the sessions to add a fourth presenter and will end the day later. The conference will start at 8:30, earlier than usual. Alannah stressed that we need to make sure presenters start on time and do what we can to avoid people hopping between presentations. Kathleen said keeping to the time-table is especially vital with four rather than three presentations per session. We discussed whether the plenary session should be 30 or 45 minutes and decided on 45. Alannah said she would send out the list of volunteers two weeks before the conference. Kathleen suggested we hold off organizational business in the afternoon to focus the entire plenary session on the students. Denise formalized the "Friends and Family" designation on the website.

#### **Working lunch—reconvened at 12:30**

Continued conference report. Erik promised to double-check information sent out last week. Denise reaffirmed that the website would carry the information that late-registration started on February 27. She directed attention to [www.honorstcc.org/conference](http://www.honorstcc.org/conference) for updates of individual school's attendees and presenters. Directors needed to go there and verify all information, which is updateable. Alison mentioned technical issues of a group of students who are presenting a short film. The concerns are the same as for a PowerPoint presentation; they need to have all the technical capabilities themselves rather than depending on the venue. Carolyn needed administrative attendees to be specific about their job titles so we can get those titles correct on their name tags. Kathleen wondered if we were hand-registering UCI dignitaries, and we decided we were. We had a last call to let Erik know what was going into the program and Linda what was going on the name tags.

**Scholarship Committee:** John reminded directors to nominate students for the Exemplary Achievement Award, a designation for students who represent what the school's honors program is designed for. No student had yet been nominated. As well, only two 400-word abstracts had been received by the committee—a

surprisingly low total, especially considering 294 applications to present. We decided we could give as many as twenty regular scholarships. We decided on a panel of judges for the poster presentations: Brian Waddington, Said Shokair from UCI and Paul Jarosc, a current UCI student and 2009 Outstanding Abstract winner

**Issues Forum:** Positions were still open for students to present with the Issues Forum. Students should contact Alison or John if they were interested. There was concern about printing a separate page for the Forum, and we decided against it; the Forum would appear in the schedule just like any other presentation. The total registration for the conference at this point was 380 people, and there would certainly be more. We were planning on printing 550 copies of the program and decided to play it safe and make 600. Craig Justice, Vice President of Instruction, spoke briefly, welcoming the group to Irvine Valley College.

We considered the idea of an HTCC donation box and/or donation flyers inserted in the program but tabled the idea. There was concern that it might give the appearance that UCI was insufficiently generous when that was absolutely not so. We decided against soliciting for donations at the conference.

#### **IV. Old Business:**

**Bay Area Consortium:** The northern California conference will be May 1 at UC Berkeley. Presentation proposals were due by Valentine's Day. Brian stated the situation with our northern colleagues: We support them, they support us. But with budget cuts all around, there would not be as much overlap as we wished between our two Honors wings.

**Honors Program Supplemental Letter:** Terri Scarborough has sent a draft to Denise and will send it to Brian as well. Erik brought an article supportive of community college honors that Brian can send with the letter to schools that ask for HTCC support in their efforts to maintain their honors programs. Carolyn said the NCHC will come out with a new defining document on the issue within the month. It should be made public in March. We should expect them to strengthen accreditation standards, primarily to help protect programs during troubled financial times. Community colleges now represent 13% of schools in the NCHC. We decided the March meeting would be at Riverside and tentatively set the April meeting for Saddleback. We want to have a post-conference meeting at a partner university next year.

**V. For the Good of the Order:** Carolyn thanked everyone for the work done.

**Meeting adjourned at 1:50**