

February 3, 2011

Draft

Tim Adell, Victor Valley
Jodi Balma, Fullerton
Carol Barnes, Orange Coast
Cynthia Barnett, Moorpark
Thatcher Carter, Riverside
Linda Diaz, Mt. San Antonio
Leona Fisher, Chaffey
Jennifer Floerke, Crafton Hills
Jayne Klunder, Saddleback
Carolyn Kuykendall, Mt. San Antonio
Maureen Mason, Long Beach
Danielle Muller, Los Angeles

John Oakes, Grossmont
Erik Ozolins, Mt. San Jacinto
Alison Primoza, San Diego Mesa
Alannah Rosenberg, Saddleback
Kay Ryals, Irvine Valley
Christopher Sleeper, MiraCosta
Susanne Spangler, East Los Angeles
Susan Starr, Chaffey
Darrell Thompson, El Camino
Brian Waddington, Citrus
Christina Yamanaka, Mt. San Jacinto
Helen P. Young, West Los Angeles

- I. **Call to Order:** Erik called the meeting to order at 10:50.
- II. **Minutes from Last Meeting:** The minutes were approved as modified.
- III. **Welcome from UC Irvine:** David Naimie, Associate Director of Student and School Relations, and Brent Yunek welcomed us to the school and emphasized the value of honors work at the university. They will have a new articulation officer we will be working with. Last year, they had a 15% increase in transfer applications, which declined about 4% this year. We discussed reasons for this drop: out of state universities offering good subsidies, community colleges not offering enough sections to move the students along, increased tuition at UC's.
- IV. **Reports:**
 - A. **President's Report:** Erik asked if we should assist paying for the lunch at the honors practices symposium at RCC March 2. The official registration date is February 24, but we are suggesting a collegial deadline of the 17th. It was moved, seconded and passed that we should financially support this function with up to \$500.
 - B. **Treasurer's Report:** Linda said that having a debit card will make all our transactions simpler. She will be affirming which students have RSVP'd, probably by this coming Friday. Students will receive three emails from Linda before the conference.
 - C. **Transfer Coordinators' Report:** **Columbia** has increased its attention. **Appalachian State** has contacted us again, and we will explore more options there. We are meeting in April at **UC Riverside** and will continue expanding the relationship there. **Cal Poly** is in the same situation as before. **Cal State Fullerton** is setting up a pilot program for three transfer students, and is open to expanding that if there is a good community college response.

- D. Secretary/Editor's Report: Tim passed around a copy of *Building Bridges* and will be ordering 300 copies next week.

We adjourned at 12:10 for a working lunch.

- E. Vice President/ Conference Chair Report: Erik reported we have received an application from Cañada College. The director has 40% release time. They have classified staff and 10-20 allotted work hours for honors. They have 100 students and expect to transfer 10. It was moved, seconded and passed that we accept them into the HTCC.

Kay has put together a to-do list and thanked Christina and Chris for all their work putting together the program. Students need to RSVP Linda as quickly as possible. March 1 is the final day we will advance a presenter from the wait list. February 24 is the deadline to nominate students for Exemplary Achievement or Juan Lara awards. John said students may submit their 400-word abstracts for the scholarships, though he wants directors to send them; Exemplary Achievement applications must come from directors. This is the first year we are having an art contest. Jodi said we have had a small pre-order, and we are getting a sample shirt. Students will be at a table distributing pre-ordered shirts. Family and friends may attend the conference at no charge if they pay for their own lunch. We may go deep into the wait list, if last year is any indication. We will know for sure before March 1, which gives students sufficient notice to prepare for presenting. We need to contact students in group presentations about whether they need 12, 20 or 40 minutes. February 24 is the deadline for changes to the program. We need to refer students to the website for etiquette and abstract samples. We should pay registration as quickly as possible. We may organize fundraising for HTCC through faculty and friends and family. UCI has offered seventeen computers for the conference; we need either to provide the remaining eight computers and projectors ourselves, leave those rooms simply with overhead projectors, or do without computers altogether. If students bring files, they need to mate with PCs and bring them on their own USBs. Students should have a backup plan. They should also save their files as earlier versions to make sure of compatibility. With all technology, our students should plan for the worst.

V. Old Business:

- A. 2012 Director's Award: Last year's poster award-winner has offered to make a painting of the bridge as a gift to Jim Waldron. We still need to decide the award for Jeanne Venditti. We talked about the possibility of movie passes. Carolyn will give the presentation speech for Jim, and we still need to decide who will speak for Jeanne.
- B. 2013 Conference Artwork/ Theme Competition: Erik stressed that we need to let our students and teachers know about the competition.
- C. Issues Forum: We have had 4-6 applicants and still need to get more.
- D. Honors Teaching and Learning workshop—3/2/12 at RCC:

VI. New Business:

- A. UCLA Library Orientation for Transfer Students and Library Privileges: We have renewed our present agreement for another year with no guarantees for the next.
- B. New Application for Membership: Cañada college's application was accepted.

VII. For the Good of the Order: There were no motions. We adjourned at 1:35.